

FINE WINE & GOOD SPIRITS

CAREER PATHWAY

Various Locations Throughout Pennsylvania

(717) 787-2156

FIND OPENINGS: www.employment.pa.gov or email RA-LBrecruiter@pa.gov

Business Description

Our mission is to responsibly sell wine and spirits as a wholesaler and retailer, through the Fine Wine & Good Spirits stores throughout PA. We operate and staff more than 600 Fine Wine & Good Spirits throughout the Commonwealth. We are looking for enthusiastic, customer service-oriented people to deliver great customer services in the Fine Wine & Good Spirits stores. Apply for Intermittent Liquor Store Clerk, permanent, part-time. Pay starting at \$13.31/hour. We offer flexible hours and will work with any schedule.

The PLCB is committed to providing information about responsible alcohol consumption through its Bureau of Alcohol Education. The bureau has a three-fold mission:

1. Deliver “no-use” and “zero tolerance” messages to those under the age of 21
2. Encourage responsibility and moderation for any adult age 21 and over who chooses to drink alcoholic beverages
3. Promote responsible alcohol service and practices among licensees and those who serve beverage alcohol in Pennsylvania

Knowledge, Skills, and Abilities Needed

We're looking for employees who are or have...

- Knowledge of the principles and processes of retail store operations.
- Knowledge of stock handling and inventory control methods and procedures.
- Knowledge of the principles and practices of customer service.
- Knowledge of the principles and practices involved in organizing and directing the work of others.
- Ability to assign and direct the work of staff assigned to the shift.
- Ability to read and interpret written policies and procedures.
- Ability to make mathematical computations related to sales and inventory recordkeeping.
- Ability to prepare records and required reports.
- Ability to operate a computerized cash register and make change.
- Ability to communicate effectively orally.
- Ability to establish and maintain effective working relationships.

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Liquor Store
General
Manager 4

Full-time with benefits. Two years as Liquor Store General Manager 3B OR eight years of supervisory retail sales work. \$30.11/hour.



Liquor Store
General
Manager 3B

Full-time with benefits. One year as Liquor Store General Manager 3A OR six years supervisory retail sales work. \$27.08/hour.



Retail Wine
Specialist

Full-time with benefits. Four years of wholesale or retail experience in the sale of wine that includes experience in stock handling and inventory control, merchandising, and marketing. Selected candidates will receive Advanced Level Wine Education. \$22.07/hour.



Liquor Store
Clerk

Full-time with benefits. One year as an Intermittent Liquor Store Clerk OR one year of retail sales work. \$15.11/hour.



Intermittent
Liquor Store
Clerk

18 years old and graduation from high school or GED. Permanent, part-time, no benefits. \$13.31/hour.

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